

# PRIVACY STATEMENT QAPQA GROUP B.V.

## SCOPE AND INTRODUCTION

This privacy statement applies to the following subsidiaries of Qapqa Group B.V.:

- Qapqa B.V.
- Qapqa Projects B.V.

The aforementioned entities are hereinafter referred to collectively as '**Qapqa**'.

Qapqa attaches great importance to your privacy and pays the utmost attention to the processing and protection of personal data. This privacy statement applies both to the online and offline collection of personal information during your interactions with us. For example, collecting your data when you visit our website, use our products or services or fill in a contact form.

## PROCESSING PRINCIPLES AND LEGITIMATE INTERESTS

The processing of personal data takes place on the basis of the following lawful basis set out in Article 6 of the General Data Protection Regulation (GDPR):

- Consent
- Performance of contracts
- Legal obligation
- Legitimate interests of Qapqa. We process personal data on this basis in order to enter into an agreement with you or your company, to answer your questions and to conduct our regular business activities (for example: marketing, advertising, research and analysis of our own products or services, legal matters and internal management). You may simply withdraw your consent at any time, in the understanding that any data processing prior to such withdrawal will remain lawful. You can revoke your consent by sending an e-mail to: [info@qapqa.com](mailto:info@qapqa.com).

## PURPOSE OF DATA COLLECTION

Your personal data are collected for the following reasons:

- To enter into an agreement and/or to execute agreements with you or your company.
- For development purposes: to be able to optimise our site and make it more user-friendly.
- To contact you about products and services that you have requested from us.
- Conducting market research to improve our business operations, services and products.
- Compliance with legal obligations

## DATA WE COLLECT

In this privacy statement your personal data is understood to mean: information with which you can be identified. For the above purposes, Qapqa collects and processes personal data including your name, gender, address, email-address, phone number, IP address, information about your activities on our website and the internet browser and device type which is used. These personal details may, for example, have been provided by you when filling in a contact form on our website or by contacting us personally by e-mail in which you have provided your details.

## **COOKIES, OR SIMILAR TECHNIQUES WE USE**

Qapqa uses only technical, functional and analytical cookies that do not violate your privacy. A cookie is a small text file that comes with the first visit to this one website is stored on your computer, tablet or smartphone. The cookies that we use are necessary for the technical operation and optimization of the website and your ease of use. They make sure that the website functions properly and remember, for example, your preferred settings. You can opt out of cookies through the settings of your internet browser so that cookies are no longer stored. In addition, you can also view all the information that has been saved earlier via the settings of your browser.

## **GOOGLE ANALYTICS**

We use Google Analytics to track website visitors and to generate reports on the use of our website [www.qapqa.com](http://www.qapqa.com). We have accepted Google's data processing agreement. We do not allow Google to share information obtained by Analytics with third parties or to use this information for other Google services.

## **TERM OF STORAGE OF PERSONAL DATA**

We do not store personal data longer than necessary for the purposes mentioned above, unless we are obliged by law to store these personal data for a longer period of time. If your personal data are no longer necessary, they will be anonymised or deleted.

## **EXERCISING YOUR PRIVACY RIGHTS**

- **RIGHT OF ACCESS, RECTIFICATION, RESTRICTION OR ERASURE OF PERSONAL DATA**

A request for inspection, rectification, restriction or erasure may be submitted to Qapqa. You can do this by sending an e-mail to: [info@qapqa.com](mailto:info@qapqa.com). Clearly specify in the subject line that it is about privacy and a request for access, rectification, restriction or erasure. Please note that in some cases we may ask for additional information to identify you.

- **RIGHT OF PROTEST**

You are also entitled to protest against the processing of your personal data. If you indicate that you no longer wish to be addressed (via a particular medium), Qapqa will include you in a file to that effect and your personal data will no longer be used for these purposes. You can let us know by sending an e-mail to: [info@qapqa.com](mailto:info@qapqa.com). Clearly indicate that this is about a privacy matter and an appeal to your right of protest on the grounds of Section 11.7(3) of the Telecommunications Act.

- **RIGHT TO TRANSFERABILITY OF DATA**

You can request us to send the personal data we have about you in a computer file. You can let us know by sending an e-mail to: [info@qapqa.com](mailto:info@qapqa.com). Clearly indicate that this is about a privacy matter and an appeal to your right of transferability of data on the grounds of Section 20 of the Data Protection Regulation (GDPR).

- **RIGHT TO OBJECT**

You have the right to object to the processing of your personal data based on Article 21 of the General Data Protection Regulation (GDPR). You can object by sending an e-mail to: [info@qapqa.com](mailto:info@qapqa.com).

- **RIGHT TO LODGE A COMPLAINT WITH THE PERSONAL DATA AUTHORITY**

If you do not agree with the manner how we process your personal data or deal with your rights under the General Data Protection Regulation (GDPR), you can lodge a complaint with the Personal Data Authority.

### **SHARING DATA WITH THIRD PARTIES**

We may share your personal information with the following third parties: our partners (e.g. official agents, operating sales managers and partners involved, IT service providers and mailing service providers).

### **THIRD-PARTY WEBSITES**

This privacy statement does not apply to websites of third parties that are connected to this website by means of links. We cannot guarantee that these third parties will handle your personal data securely and carefully. We encourage you to read the privacy statements of these websites before using them.

### **PROTECTION OF YOUR PERSONAL DATA**

We acknowledge our responsibility to protect the personal data you entrust to us against loss, improper use or unauthorised access. Qapqa uses a variety of security technologies and organisational procedures to protect your personal data. For example, the use of firewalls and a third party that assists in monitoring personal data and preventing data leaks.

### **CONTACT**

In case you have any questions or remarks about this privacy statement please don't hesitate to contact us:

Visit address Qapqa:

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The Netherlands

Phone/email/website Qapqa:

+31 (0)321 386677

[info@qapqa.com](mailto:info@qapqa.com)

[www.qapqa.com](http://www.qapqa.com)

### **AMENDMENTS TO THIS PRIVACY STATEMENT**

Qapqa reserves the right to make changes to this privacy statement. You are personally responsible for keeping informed about the latest version of this privacy statement. Therefore, we recommend that you check regularly whether any amendments have been made. If you do not agree with (amendments to) this privacy statement, you will not be able to use our services and website. The date of the most recent amendments is shown at the bottom of this paragraph.

This privacy statement was last amended on: 9 October 2018.